

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING NOTES**

COMMITTEE: Quality Service Delivery Systems

RECORDER: Angela McGuire/Wendy Santos

DATE: November 17, 2005

COMMITTEE MEMBERS

PRESENT: Marie Kanne Poulsen, Wendy Santos, Angela McGuire, Kate Warren, Jim Belotti, Linda Landry, Kris Pilkington, Karen Johnson, Letha Sellars, Fran Chasen, Wanda Davis, Julie Woods, Rick Ingraham, Mac Peterson

ABSENT: Lois Pastore, James Cleveland, Susan Graham, Virginia Reynolds, Beverley Morgan-Sandoz, Brigitte Ammons, Ruth Cook, Diane Kellegrew, Ed Foulk

GUESTS: Cathy Mikitka, Melon Lunn, Therian Frasier, Mike Carll

LIAISON: Dennis Self

MEETING NOTES

- I. INTRODUCTION AND WELCOME
 - A. Karen Johnson joined the committee as new representation from CDE; Bob Evans job responsibilities have changed. Visitors included
 - Cathy Mikitka, SEEDS
 - Melon Lunn, CDE
 - Therian Frasier, SDCOE
 - Mike Carll, Calaveras
- II. AGENDA REVIEW
 - A. Agenda was reviewed and revised to reflect Executive Committee/ Department work requests for the Committees.
- III. REVIEW AND APPROVAL OF PRIOR MEETING NOTES
 - A. Minutes approved
- IV. SPECIAL PRESENTATION
 - A. Desired Results Developmental Profile- Postponed. There will be a presentation to the general ICC in May.
- V. COMMITTEE ACTIVITIES

A. Review of State Performance Plan- Dennis Self reviewed **draft** Part C State Performance Plan (SPP) for 2005-2006 and addressed questions. Highlights of the discussion are included here.

- Discussion focused on Indicators 3 and 4 included plans to utilize records/data from existing assessments already used and in case files and to utilize existing parent surveys, such as the NCSEAM survey.
- For Indicator 1, CA is currently at about 96%, so achieving 100% is not a big stretch. For Indicator 2, CA is currently at about 83.5%; target by 2010 is 90%, keeping in mind that some children require services outside of the home or typical child development program.
- For Indicator 9, there is not currently data in the format requested so a strategy for comparing required data was devised.
- Around Indicators referring to complaints, committee asked about terminology referring to cases withdrawn and resolved. If cases are resolved at a lower level, they are considered 'withdrawn', which may imply, outside the system, that there is 'over-filing' or inappropriate filing of complaints. OSEP seems to think that there are not enough complaints; committee posed that a relationship-based approach to services tends to result in far fewer complaints. However, it was also suggested that parents may withdraw due to intimidation. These issues need to be addressed.
- On Indicator 13, concerning mediations, Dennis asked committee for input on setting the indicator percentage. Discussion included differences in mediation rates among Regional Centers, denials of behavioral services, mediation rates per disability type (autism), what happens when families leave the RC altogether, dispute resolution. Dennis offered to provide/present standard quarterly mediation reports to committee for consideration of data. Committee agreed to endorse proposed target of 50%.
- Discussion continued on child find, 45-day timeline, serving children with solely regulatory disorders.

B. Review committee structure for adequate representation

- Two current members would prefer to act more as adhoc members and be involved in specific committee activities; possibly others might be invited to join the committee in their place.
- Regionally, the committee represents south and central/Bay areas; representation from the northern part of the state is needed.
- Demographically, committee needs representation from parents of younger children and parents that represent the diversity of families served by Early Start.

- Barriers to parent participation include requirement for travel, child care, financial cost of attendance (time away from work, for instance), and proximity- or lack thereof (always meeting in Sacramento).
- Members suggested strategies for soliciting applications to take to the governor for appointment.

C. New topic

- Marie Poulsen shared letter from IDA announcing closure of the Medically Vulnerable Infant Program (MVIP) and requesting ICC letter in support of extension. There was concern expressed about meeting the needs of children/families who will be losing services in December. Some children currently served under this program may be eligible for service under Early Start, but not all are. Committee discussed possible interactions between DDS and DHS to address the situation. The Executive Committee is inviting Hallie Morrow (DHS) to report on this to the ICC tomorrow.

D. Review and provide input on Strategic Planning agenda

- ICC members and Parent Leadership Institute team will be supported to attend.
- Committee discussed 'unfinished business' to be recommended for consideration at the Strategic Planning event
 - a. Program and personnel standards- Concerns include
 - a. Quality services
 - b. Equal access
 - c. Standardized process/expectations
 - d. Measures of competence and skill level
 - e. Recognition of quality programs
 - f. Personnel standards for early intervention are currently recommended, not required or endorsed
 - g. Multiple pathways to competency
 - b. Monitoring process
 - a. Supporting the monitoring process through community involvement
 - b. Need for Definition/concept of 'program'
 - c. Parallel process (CDE/DDS)
 - c. Child care
 - d. Foster care
 - e. CAPTA
 - f. Funding
 - a.
 - g. Child outcomes
 - h. Intersection of Early Start with various initiatives for young children

E. Report from Monitoring Unit (Dennis Self)

- Upcoming or just completed monitoring visits
 - a. Orange County monitoring has been postponed due to injury of DDS liaison staff; unit is at 'half staff'.
 - b. Harbor RC was last visited. Highlights include
 - High quality program, qualified staff, great language skills
 - Partner with Long Beach USD for diagnosing children with autism (not under Harbor)
 - c. North Bay RC scheduled for January visit

F. Plan for follow-up CCS report to committee- Deferred

- Children under 3 and children under managed care served by CCS
- Coordinate with ISHC
 - a. Propose date
 - b. Invite Hallie Morrow